



Finance and Administration Committee

Councilmember Christina Rustik, Chair

Councilmember Mark Joselyn

Councilmember Rob McFarland

September 1, 2026 — 2:30 PM

City Hall Mount Si Adjournment Room

920 SE Cedar Falls Way, North Bend, Washington

Agenda

Finance		Time	Staff
1)	Ordinance amending NBMC 13.40.196 to allow for discounted residential utility rates for low-income senior citizens and disabled customers residing outside the City limits.		
	Description: This ordinance amends NBMC 13.40.196, clarifying discounted residential utility rates for low-income senior citizens and disabled customers apply to both inside and outside City customers.	5m	Elaine Morse/ Brice Stover
	Recommendation: F&A Committee approve for Council consent agenda.		
	Attachments: Ordinance amending NBMC 13.40.196.		
2)	Ordinance amending the City's Taxes Rates and Fees Schedule to include Discounted Residential Utility Rates for outside City customers		
	Description: The City's discounted residential utility rates apply to inside City customers only. Approval of this ordinance establishes discounted residential utility rates for outside City customers as well.	5m	Elaine Morse / Brice Stover
	Recommendation: F&A Committee approve for Council consent agenda.		
	Attachments: Ordinance amending Taxes, Rates, and Fees Schedule.		

3) Motion Authorizing Professional Services Contract with Creative Financial Staffing, LLC, allowing the City of North Bend to engage short-term contract staff.

Description: The City's Staff Accountant overseeing accounts payable and payroll will be on leave for between 3 to 4 months. This item authorizes a contract with CFS for temporary financial support during her absence.

5m

Elaine Morse

Recommendation: Main Agenda for discussion

Attachments: CFS professional services agreement.

4) January - July 2026 Monthly Budget Status Report

Description: Report on citywide financial performance for the year-to-date ending July 31, 2026.

- General Fund ended the period with \$6.2M in ending fund balance, Revenues were 56% collected vs budget, and expenditures were 53% spent vs budget.
- Impact Fees Fund: Transportation impact fees of \$1.3 million were received in July for the Pannatoni project.
- Water Utility ended with \$2.5M in ending fund balance and is 54% collected in revenues vs 41% spent.
- Sewer Utility ended with \$17.2M in ending fund balance and is 44% collected in revenues vs 59% spent.
- Storm Utility ended with \$1.0M in ending fund balance with 51% collected vs 34% spent. Expenditures reflect timing of CIP expenditures.

5m

Elaine Morse /
Brice Stover

Recommendation: None. Informational only.

Attachments: Monthly Budget Status Report

5) 2027-28 Budget Calendar check in

Description: Staff will review/confirm upcoming key dates and deliverables for the 2027-2028 budget planning and Council review process.

5m

Martin Chaw

Recommendation: None. Informational only.

Attachments: 2027-28 budget calendar Gantt chart; Key meeting dates.

Administrative Services

Time

Staff

1) Human Services and Cultural Arts Grant Policy

Description: Committee will review the updated version of policy and applications for grant funding. Council will discuss recommended percentages of the general fund for funding.

20m

Lisa
Escobar

Recommendation: F & A Committee approve and recommendation for Council main agenda.

Microsoft Teams Meeting Information:

<https://teams.microsoft.com/>

Meeting ID: 289 268 095 022 64

Password: aZ2Qn38n

Call In Phone Number: 1-332-249-0712

Phone Conference ID: 448 261 567#