



Public Health and Safety Committee

Brenden Elwood, Chair
Heather Koellen
Suzan Torguson

August 4, 2026 — 4:00 PM

City Hall Adjournment Room
920 SE Cedar Falls Way, North Bend, Washington

Agenda

Fire

- | | | | |
|----|-------------|---------------------|---------|
| 1) | Fire Update | Deputy Chief Walker | 10 min. |
|----|-------------|---------------------|---------|

Police

- | | | | |
|----|---------------|------------|---------|
| 2) | Police Update | Chief Hall | 10 min. |
|----|---------------|------------|---------|

Other Items

- | | | | |
|----|---|------------------------|---------|
| 3) | SCORE Jail Services Contract Amendment | Chief Hall | 10 min. |
| 4) | Issaquah Municipal Court Update | Ms. Emery | 10 min. |
| 5) | E-Bike, E-Motorcycle, E-Scooter Signage | Chief Hall & Ms. Emery | 10 min. |

Future Agenda Topics

- | | | | |
|----|------------------------------------|--------------|---------|
| 6) | Discussion/Prioritization/Walk-ons | Chair Elwood | 10 min. |
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Microsoft Teams Meeting Information:

<https://teams.microsoft.com/>

Meeting ID: 242 736 184 030 494

Password: 9wi6Gw3C

Call In Phone Number: 1-332-249-0712

Phone Conference ID: 831 127 899#



June 30, 2026

Sent Electronically June 30, 2026

Dear Chief Ed Hall,

Thank you for choosing the South Correctional Entity (SCORE) for jail services.

2027 SCORE Rates

In setting our 2027 rates, we focused on providing essential correctional medical services including supporting SCORE's continued investment and commitment to increasing jail safety during an opioid epidemic. In particular the epidemic is contributing to an unprecedented rise in necessary costs to provide medical care and procure adequate insurance.

Prior to setting the 2027 rates, SCORE conducted a financial study, which found that SCORE's daily bed rate has remained considerably lower than many other jails in the region, and that SCORE has passed on rate increases more conservatively than other jails over the last four years.

Taking all of the above into account, the SCORE Administrative Board adopted the following rates for 2027:

Billable Bed Type	2027 Rates
General Guaranteed	\$171.26
General Non-Guaranteed	\$235.02
Medical Surcharge (in addition to daily rate)	
Mental Health General	\$187.78
Medical Acute	\$256.28
Mental Health Acute	\$328.31
Other Charges (in addition to daily rate)	
Booking Fee	\$99.75
Transports/Hospital Security	\$98.70
Virtual Court Admin Fee	\$78.75

(Attachment A - 2027 Rate Amendment Agreement)

SCORE Contacts Update

SCORE recently celebrated a few retirements and is implementing leadership transitions. To ensure continued accessibility and seamless communication, we have included updated contact information for our team (Attachment B – SCORE Contacts). If there are new members of your leadership team who may be unfamiliar with our partnership, we would welcome the opportunity to connect. I am also happy to coordinate a site visit or make myself available to provide an overview of SCORE's jail services and ongoing initiatives.

New - Narcotic Detection Dog

SCORE is pleased to complete the addition of a Narcotic Detection Dog as an additional tool used to prevent the introduction of narcotic contraband. Our new canine team is scheduled to graduate on July 8, 2026.

New Look – Website, Domain, and Logo

You will also notice that we have transitioned our email and website domain from .org to .gov. This update more accurately reflects our status as a public governmental agency and aligns us with our law enforcement and public sector partners. In conjunction with this change, we have introduced an updated SCORE logo, website design, and separate records portals for law enforcement, medical records, or public records requests. This work is being implemented in phases but should be completed by August 1, 2026.

New Correctional Healthcare Provider

On September 1, 2025, SCORE partnered with Mediko as our correctional healthcare services provider after the contract with the previous vendor expired. Mediko immediately assumed providing full-time care to our population, including round-the-clock nursing staff and seven days a week mental health coverage. SCORE was able to add advanced provider coverage and retain experienced staff during this transition. Requirements for booking remain in place to ensure we can properly care for individuals in custody (Attachment C - MEDIKO General Guidelines for Medical Intake Clearance).

Medicaid Waiver Reentry Initiative Program

Effective January 1, 2026, SCORE was approved to implement the Medicaid Waiver Reentry Initiative Program through the Washington State Health Care Authority. This initiative aligns closely with our mission to support successful reentry and continuity of care for individuals transitioning back into the community. We are working collaboratively with our medical provider and key stakeholders to implement both pre-release and post-release services under this program.

HB 2015 – Supporting Policies

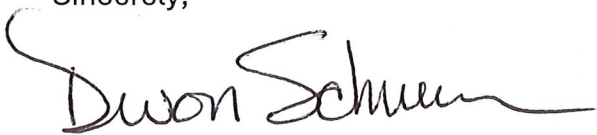
Additionally, you may have previously contacted SCORE regarding requirements under the Keep Washington Working Act (HB 2015). For your reference, we have included two relevant SCORE policies related to jail standards that may assist with application submissions (Attachment D – SCORE Policies 504 and 609).

Don't Forget - Certificate of Liability Insurance Requirements

Finally, as part of our contractual requirements, SCORE must maintain current certificates of liability insurance for all jail services agreements. If you have not yet done so, please provide a copy of your 2026 certificate of coverage at your earliest convenience.

We appreciate our continued partnership and look forward to working together in 2027. Please do not hesitate to reach out if you have any questions or would like to schedule a meeting.

Sincerely,



Devon Schrum, Executive Director
South Correctional Entity

Enclosures (4)

AMENDMENT TO ORIGINAL AGREEMENT FOR INMATE HOUSING**(Amending Exhibit A: Fees and Charges and Services. Amending Housing Agreement: Section 7.)**

THIS AMENDMENT TO INTERLOCAL AGREEMENT FOR INMATE HOUSING (this “Amendment”), dated _____, is made and entered into by and between the South Correctional Entity, a governmental administrative agency formed pursuant to RCW 39.34.030(3) (“SCORE”) and _____, a [municipal corporation] organized under the laws of the State of Washington (hereinafter the “Contract Agency” together with SCORE, the “Parties” or individually a “Party”).

RECITALS

WHEREAS, the Parties previously entered into an Interlocal Agreement for Inmate Housing dated _____, as amended and as may be further amended from time to time (the “Original Agreement”) pursuant to which SCORE provides housing, care and custody of Contract Agency inmates housed at the SCORE consolidated correctional facility located in the City of Des Moines (the “SCORE Facility”); and

WHEREAS, the Parties now desire to amend Exhibit A to the Original Agreement (as amended by this Amendment, the “Agreement”) with regard to fees and charges for such services as provided herein;

Section 1. Definitions. Terms not otherwise defined herein (including in the recitals, which are incorporated herein by this reference) shall have the meanings set forth in the Original Agreement.

Section 2. Amendment.

- (1) Amendment to Exhibit A.** Daily Housing Rates, Daily Rate Surcharges, Booking Fee, Transport Fee and Virtual Court Admin Fee in Exhibit A to the Original Agreement are hereby replaced in their entirety as follows:

Daily Housing Rates

General Population – Guaranteed Beds	\$171.26	No. of Beds: _____
General Population – Non-Guaranteed Beds	\$235.02	

Daily Rate Surcharges:

Mental Health – Residential Beds	\$187.78
Medical – Acute Beds	\$256.28
Mental Health – Acute Beds	\$328.31

<u>Booking Fee</u>	\$99.75
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<u>Transport/Security Fee</u>	\$98.70/hr.
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<u>Virtual Court Admin Fee</u>	\$78.75
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Daily Rate Surcharges are in addition to the daily bed rates and subject to bed availability. The Booking Fee will be charged to the jurisdiction responsible for housing the inmate. Fees, charges, and services will be annually adjusted each January 1st.

Section 3. Effective Date of Amendment. The amendments to rates and charges set forth in Section 2 hereof shall become effective on January 1, 2027, at 12:01 a.m.

Section 4. Entire Agreement. Except as hereby amended by this Amendment, the remaining terms and conditions of the Original Agreement are hereby ratified and confirmed in all respects.

Section 5. Severability. The invalidity or unenforceability of any provision hereof as to any one or more jurisdictions shall not affect the validity or enforceability of the balance of the Agreement as to such jurisdiction or jurisdictions, or affect in any way such validity or enforceability as to any other jurisdiction.

Section 6. Headings. The captions in this Amendment are for convenience of reference only and shall not define or limit the provisions hereof.

Section 7. Execution. This Agreement shall be executed the Parties hereto by their duly authorized representative. This Amendment may be executed in one or more counterparts.

SOUTH CORRECTIONAL ENTITY

Signature

Title/Name Executive Director Devon Schrum

NOTICE ADDRESS:

SOUTH CORRECTIONAL ENTITY
20817 17th Avenue South
Des Moines, WA 98198
Attention: Devon Schrum

Email: dschrum@scorejailwa.gov
Telephone: 206-257-6262

Signature

Title/Name: _____

NOTICE ADDRESS:



2026 South Correctional Entity Contacts

Reception: 206-257-6200

Devon Schrum, SCORE Executive Director

dschrum@scorejailwa.gov

(206) 257-6262

John Di Croce, Operations Chief

jdicroce@scorejailwa.gov

(206)257-6227

Dan White, Jail Services Chief

dwhite@scorejailwa.gov

(206) 257-6252

Eric Christensen, Finance Director

echristensen@scorejailwa.gov

(206) 257-6260

Geoff Nelson, Data Administrator

gnelson@scorejailwa.gov

(206) 257-6282

Nicole Summers, Accreditation Manager

nsommers@scorejailwa.gov

(206) 257-6254

Technical Support

servicedesk@scorejailwa.gov

(206) 257-6281

Court Support (Orders)

courts@scorejailwa.gov

(206) 257-6291

After Business Hours Court:

intake@scorejailwa.gov

Programs: 206-257-6217 or 6216 *(Law Enforcement Only, not for public)*

Booking Sergeant: 206-257-6202 *(Law Enforcement Only, not for public)*

Booking Intake: 206-257-6297 or 6298 *(Law Enforcement Only, not for public)*

Booking FAX: 206-257-6306 *(Law Enforcement Only, not for public)*

SCORE General Guidelines for Medical Clearance at Intake

Under certain circumstances an arrestee brought to jail will require evaluation and/or treatment at the ER prior to admission. The general guide is that **any arrestees who need immediate medical care that are beyond the jail's capabilities to provide will need further evaluations**. The suitability for booking will be determined by the medical department, such as the intake nursing staff and or with the medical director. If the arrestee is deemed unsuitable for booking, the arresting officer will be referred to outside medical services, such as ER, for treatment until such time as the arrestee can be medically cleared for booking. The following list are some of the typical conditions that will warrant further medical clearance:

1. Unconsciousness or semiconsciousness
2. Those unable to walk without assistance
3. Pain, bleeding, injury, or illness requiring immediate medical care beyond the capability of SCORE to deliver.
4. Acute or anaphylactic reaction
5. Released from hospital just prior to arrest without documentation
6. Admits to ingesting or packing drugs to avoid being arrested leading to a potentially dangerous overdose.
7. Intoxication level/Acute withdrawal
8. Motor vehicle collision if there is an airbag deployment, rollover, unconsciousness, possible head injury.
9. Pregnant females:
 - * Substance abuse or with positive urine drugtest
 - * Over 28 weeks
 - * Any vaginal bleeding
10. Unstable vital signs:
 - * Blood Pressure reading exceeding **200/100**
 - * Blood sugar reading exceeding **400**
11. Scheduled for dialysis within the next 24 hours
12. Transported directly from hospital without documentation

*****Clearance by EMS at the scene does not necessarily clear for jail *****

Any Deviation from the guidelines is subject to the discretion of the RN

Inmate Reception

Effective: 12/13/2017

Revised: 02/01/21

REFERENCES: Federal 8 U.S.C. 1373, RCW 10.93.160, Policy 608 (Foreign Nationals and Diplomats), Policy 609 (Prohibition on Enforcement of Federal Immigration Law).

PURPOSE AND SCOPE

SCORE has a legal and methodical process for the reception of arrestees into this facility. This policy establishes guidelines for security needs, the classification process, identification of medical/mental health issues and the seizure and storage of personal property.

DIRECTIVE:

I. POLICY

- A. SCORE shall use the following standardized policies when receiving arrestees to be booked into this facility. This is to ensure security within the facility and that arrestees are properly booked and afforded their applicable rights.

II. PRE-BOOKING SCREENING

- A. All arrestees shall be screened prior to booking to ensure the arrestee is medically acceptable for admission and that all arrest or commitment paperwork is present to qualify the arrestee for booking. Required paperwork may include the following:
 - 1. Arrest reports
 - 2. Probable cause declarations
 - 3. Warrants or court orders
 - 4. Victim notification information
 - 5. Special needs related to religious practices, such as diet, clothing and appearance (see the Religious Programs Policy)
 - 6. Accommodation requests related to disabilities (see the Inmates with Disabilities Policy)
 - 7. Information regarding suicidal statements or actions
- B. Any discrepancies or missing paperwork should be resolved before accepting the arrestee for booking from the arresting or transporting officer.

- C. Prior to accepting custody of an arrestee who claims to have been arrested due to a mistake of the arrestee's true identity or an arrestee who claims that identity theft led to the issuance of a warrant in the arrestee's name, staff shall make reasonable efforts to investigate the arrestee's claim of identity fraud or mistake. Staff shall notify a supervisor when an arrestee makes a claim of mistaken identity or identity fraud.

III. RECEIVING ARRESTEES

- A. The Executive Director or designee should ensure that policies and procedures related to the admission process are being communicated to law enforcement agencies which commonly bring arrestees to the jail for booking, including:
 - 1. Arrestees in urgent need of medical attention should not be transported to this facility.
 - 2. Arrestees brought to this facility should be properly restrained.
 - 3. Transporting officer should stay until the arrestee has been searched, screened and accepted.
 - 4. All information relevant and necessary to safely process and house the arrestee shall be requested from transporting officer.
 - 5. The receiving Corrections Officer will notify the Booking Sergeant on duty when a transgender or intersex inmate is received. The Sergeant will be responsible for the initial determination of vulnerability of the inmate and shall notify the Classification Division of the inmate's status.

IV. SEARCHES BEFORE ADMISSION

- A. All arrestees and their property shall be searched for contraband by the Booking Corrections Officer before being accepted for booking. All contraband items will be handled according to facility policy. Items of possible evidentiary value may be turned over to the arresting or transporting officer for processing or processed according to the facility's rules for handling evidence. Approved personal property and clothing will be accepted. Items not approved will be returned to the arresting or transporting officer prior to the arrestee being accepted for booking. A description of the items returned to the arresting or transporting officer shall be documented on the arrestee's booking record.
- B. Strip searches shall be conducted in accordance with the Searches Policy ([RCW 9.94A.030](#)).
- C. Body Scanner searches shall be conducted in accordance with the with the Searches Policy (SCORE Policy 528).

V. ADMISSION PROCESS

- A. A unique booking number shall be obtained specific to the current admission. Photographs and fingerprints shall be taken.
- B. Due to their vulnerability, transgender or intersex inmates shall be expedited through the entire booking process until classifications has determined housing, in accordance with the PREA standards. The Booking Sergeant on duty will be responsible for expediting the transgender or intersex inmate to Classifications.
- C. The admission process should include an attempt to gather a comprehensive record of each arrestee, including the following:
 - 1. Identifying information (including name and any known aliases or monikers)
 - 2. Current or last known address and telephone number
 - 3. Date and time of arrest
 - 4. Date and time of admission
 - 5. Name, rank, agency and signature of the Corrections Officer and transporting officer, if different
 - 6. Health insurance information
 - 7. Legal authority for confinement, including specific charges, arrest warrant information and court of jurisdiction
 - 8. Sex
 - 9. Age
 - 10. Date of birth
 - 11. Race
 - 12. Height and weight
 - 13. Occupation and current or most recent employment
 - 14. Preferred emergency contact (including name, address, telephone number and relationship to inmate)
 - 15. Driver's license number and state where issued, state identification number or passport number
 - 16. Social Security number
 - 17. Additional information concerning special custody requirements or special needs
 - 18. Local, state and federal criminal history records

19. Fingerprints ([RCW 43.43.745](#))
 20. Photographs and notation of any marks or physical characteristics unique to the inmate, such as scars, birthmarks, deformities or tattoos
 21. Medical, dental and mental health screening records, including suicide risk ([Medical Pre-Booking Questionnaire](#))
 22. Inventory of all personal property including clothing, jewelry and money (Property Intake Form).
 - a. Items of rare or unusual value should be brought to the attention of a supervisor
 - b. The inmate's signature should be obtained on the booking record and on any forms used to record money and property
 23. Veterans status
 24. A record of personal telephone calls made at the time of booking or the time the opportunity was provided to place calls if the calls were not made
 25. Name of booking staff member
- D. A person's transgender or intersex status is considered confidential information. This information, including electronic records, shall have strict dissemination controls.
- E. SCORE shall keep transgender or intersex screening information confidential except as necessary to conform to required protocols.
- F. A transgender or intersex inmate's own view with respect to his or her own safety shall be given significant consideration and recorded on their inmate record.

VI. LEGAL BASIS FOR DETENTION

- A. Arrestees admitted to the facility shall be notified of the official charge for their detention or legal basis of confinement in a language they understand.

VII. NATIONALITY, CITIZENSHIP, AND IMMIGRATION STATUS

- A. Within 72 hours of detention, SCORE will inform, verbally and in writing, all persons taken into custody, regardless of their known or perceived nationality, citizenship, or immigration status, that:
1. The person has the right to refuse to disclose information about their nationality, citizenship, or immigration status; and
 2. Disclosure of such information may result in civil or criminal immigration enforcement

against them, including removal from the United States.

- B. SCORE personnel shall not inquire about or request any documents or information from a person for the purpose of determining the person's immigration or citizenship status, or place of birth, unless the information is directly connected to an investigation into a violation of state or local law by SCORE or one of SCORE's partner jurisdictions.
- C. If any SCORE personnel becomes aware that a person in custody is a foreign national, he or she will proceed as set forth in [Policy 608 Foreign Nationals and Diplomats](#)).
- D. SCORE personnel processing fingerprint card or Automated Biometric Identification System (ABIS) submissions shall enter "Unknown" for these fields addressing immigration or citizenship status unless the information is otherwise known.
- E. SCORE personnel shall use the Valley Communication's Language-Line or other approved resources for any language services necessary to perform duties for SCORE. SCORE personnel shall not utilize or accept language services from any person engaged in, or intending to engage, in immigration enforcement, including federal immigration authorities. SCORE personnel shall presume that federal immigration authorities are engaged in immigration enforcement.
- F. The following definitions apply to this Section VII of Policy 504:
 - 1. "Immigration or citizenship status" means such status as has been established to such individual under the Immigration and Nationality Act.
 - 2. "Federal immigration authority" means any on-duty officer, employee, or person otherwise paid by or acting as an agent of the United States (U.S.) Department of Homeland Security (DHS) including, but not limited to, its sub-agencies, Immigration and Customs Enforcement (ICE), Customs and Border Protection (CBP), U.S. Citizenship and Immigration Services (USCIS), and any present or future divisions thereof charged with immigration enforcement. "Federal immigration authority" includes, but is not limited to, the Enforcement & Removal Operations (ERO) and Homeland Security Investigations (HSI) of ICE, or any person or class of persons authorized to perform the functions of an immigration officer as defined in the Immigration and Nationality Act.
 - 3. "Language services" includes but is not limited to translation, interpretation, training, or classes. "Translation" means written communication from one language to another while preserving the intent and essential meaning of the original text. "Interpretation" means transfer of an oral communication from one language to another.

VIII. TRANSITION FROM RECEPTION TO GENERAL POPULATION

- A. The Sergeant is responsible to ensure that only arrestees who qualify based upon initial

classification are placed into the appropriate intake housing pod. Those who will not be placed into general population include:

1. Arrestees who are intoxicated or under the influence of any chemical substance.
 2. Arrestees who are arranging bail. They shall be permitted a reasonable period of time, at the discretion of the Sergeant, to make telephone calls before being placed in general population.
 3. Arrestees held for felony investigation.
 4. Arrestees who are mentally ill or suicidal.
 5. Arrestees whose classification level exceeds general population standards.
 6. Arrestees who are custody transfers.
- B. The Correction Officer (s) responsible for the intake and booking of a transgender or intersex inmate will only ask questions related to sexual orientation, gender identity or gender expression for the purpose of making intake, housing and initial classification assignments. If necessary, the inmate will be referred to SCORE Medical for screening.
- C. An inmate/detainee shall be referred to Classifications, at any time during his/her custody at SCORE when any of the following occurs:
1. Self-Reporting - An inmate indicates that they are transgender or intersex upon arrest, at time of booking, or anytime during their custody.
 2. Observation - An inmate's gender identity, appearance, overt expression, or behavior differs from their apparent birth sex or genitalia.
 3. Complaint - An issue has been raised that focuses on an enhanced risk of an inmate being sexually abused or sexually abusive during their custody at SCORE based on transgender or intersex identity.
 4. Error - It is discovered that a gender designation made by SCORE differs from a gender designation that has previously been made by any public entity, government agency or law enforcement agency.
- D. Screening assessments of all inmates, including transgender or intersex inmates, shall be respectfully conducted using SCORE approved screening instruments.
- E. Classification shall use the information from the risk screening to determine housing, bed, work, education, and program assignments with the goal of keeping separate transgender or intersex inmates at high risk of being sexually victimized from those at high risk of being sexually abusive.
- F. Classification shall make individualized determinations on how to ensure the safety of each

inmate.

- G. In deciding whether to assign a transgender inmate to a male or female Housing Unit and in making other housing and programming assignments, Classifications shall consider, on a case- by-case basis, whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems.
- H. A transgender or intersex inmate's own view with respect to his or her own safety shall be given significant consideration and recorded on their inmate record.
- I. Inmates may not be disciplined for refusing to answer, or for not disclosing complete information in response to screening questions.

IX. MONITORING FOR SIGNS OF INTOXICATION AND WITHDRAWAL

- A. Withdrawal from alcohol or drugs can become a life-threatening condition requiring professional medical intervention. It is the policy of this agency to provide proper medical care to inmates who suffer from drug or alcohol overdose or withdrawal.
- B. Staff shall respond promptly to medical symptoms presented by inmates to lessen the risk of a life- threatening medical emergency and to promote the safety and security of all persons in the facility.
- C. Custody staff should remain alert to signs of drug and alcohol overdose and withdrawal, which include, but are not limited to, sweating, nausea, abdominal cramps, anxiety, agitation, tremors, hallucinations, rapid breathing and generalized aches and pains. Any staff member who suspects that an inmate may be suffering from overdose or experiencing withdrawal symptoms shall promptly notify the supervisor, who shall ensure that the appropriate medical staff is notified.

X. INMATE SEPARATION

- A. Inmates should be separated from the general population during the admission process. Newly admitted inmates should be separated according to the facility's classification plan.

XI. INMATE PROPERTY CONTROL

- A. All property received from inmates at the time of booking shall be inventoried. A receipt should be signed by the inmate and the booking Corrections Officer and referenced to the booking number before the admission is completed. The original copy of the property receipt will be retained and placed in the inmate file and/or with the property. A photograph is taken with the inmate holding their small property card. Inmate property

not accepted at SCORE is returned to the transporting officer and documented on the property intake form and in JMS.

- B. Excess personal items will be returned to the transporting officer.

XII. VERIFICATION OF INMATE'S MONEY

- A. Whenever practical or possible, all monies belonging to the inmate and retained by the booking Corrections Officer shall be verified in front of the inmate. When possible, the inmate should verify the dollar amount on the intake banking machine receipt at the time the money is counted. All money, currency and coin, is deposited into the intake banking machine. If rejected by the intake banking machine the money will be counted in the currency counter machine to verify the amount or if that is not possible the money will be counted and verified by at least two Corrections Officers. Once verified, the money will be placed into an envelope with the receipt generated by the machine or the handwritten receipt and sealed. The envelope will be placed into the safe until such time that the funds can be loaded onto the inmate's account.
- B. In those instances, where counterfeit money is found, the money is to be seized as evidence and forwarded to the appropriate law enforcement agency.
- C. Negotiable checks or other financial instruments, foreign currency, coins not accepted by the intake banking machine, jewelry and other small property shall be inventoried and sealed on the inmate property card and logged into JMS.

XIII. PROPERTY STORAGE

- A. All inmate property should be stored in a secure storage area. Only authorized personnel may access the storage area and only for the purpose of depositing or retrieving property, or to conduct authorized work, including maintenance and other duties as directed.

XIV. INMATE TELEPHONE CALLS

- A. Inmates detained in this facility will have access to a telephone to make calls. The calls may be of a duration that reasonably allows the inmate to make necessary arrangements for matters that he/she may be unable to complete as a result of being arrested. The calls are not intended to be lengthy conversations and the corrections staff may use their judgment in determining the reasonable duration of the calls. If it is determined that the person is a custodial parent with responsibility for a minor child, the person shall be entitled to make such additional telephone calls as reasonably necessary for the purpose of arranging care for the minor child.
- B. There is no obligation for the corrections staff to make a telephone call on an inmate's behalf, for example in the case of a person who is so intoxicated that he/she cannot make

a call. The corrections staff is not required to wake an intoxicated person so that the person may complete a call. An intoxicated person should be provided the opportunity to make the telephone calls once the person awakes.

C. TELEPHONE CALL PROCEDURES

1. SCORE will pay the cost of local calls. Long distance calls will be paid by the inmate, using calling cards or by calling collect.
2. Calls between the inmate and his/her attorney shall be deemed confidential and shall not be monitored, eavesdropped upon or recorded ([RCW 9.73.095\(4\)](#)).
3. The provisions of [RCW 9.73.095](#) shall be posted in bold block type in a conspicuous place within the custody facility.

D. ONGOING TELEPHONE ACCESS

1. Ongoing telephone access for inmates who are housed at this facility will be in accordance with the Inmate Telephone Access Policy.

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Reviewed by: Executive Director Devon Schrum

Prohibition on Enforcement of Federal Immigration Law

Effective: 02/01/21

Revised:

REFERENCES: Federal 8 U.S.C. 1644, 8 U.S.C. 1373, RCW 10.93.160, 70.48.100, Policy 504 (Inmate Reception), Policy 608 (Foreign Nationals and Diplomats), Policy 1030 (Intermittent Confinement)

PURPOSE

- I. To establish policies and procedures to prohibit enforcement of federal immigration law and policies, consistent with state law.
- II. To establish policies and procedures for handling requests from federal immigration authorities to detain an individual who would otherwise be eligible for release in order to facilitate transfer to a federal immigration authority.
- III. To establish policies and procedures for handling requests for information from federal immigration authorities, including requests for notification prior to release of an individual.
- IV. To establish policies and procedures for access to individuals in SCORE custody.

DEFINITIONS

1. **“Civil immigration warrant”** means any warrant for a violation of federal civil immigration law issued by a **federal immigration authority**. A **“civil immigration warrant”** includes, but is not limited to, administrative warrants entered in the national crime information center database, warrants issued on ICE Form I-200 (Warrant for Arrest of Alien), Form I-205 (ICE Administrative Warrant), or prior or subsequent versions of those forms, which are not **court orders**.
2. **“Court order”** and **“judicial warrant”** mean a directive issued by a judge or magistrate under the authority of Article III of the United States Constitution or Article IV of the Washington Constitution. A **“court order”** includes, but is not limited to, judicially authorized warrants and judicially enforced subpoenas. Such orders and warrants do not include **civil immigration warrants**, or other administrative orders, warrants or subpoenas that are not signed or enforced by a judge or magistrate as defined in this section.
3. **“Federal immigration authority”** means any on-duty officer, employee, or person otherwise paid by or acting as an agent of the U.S. Department of Homeland Security

(DHS) including, but not limited to, its sub-agencies, Immigration and Customs Enforcement (ICE), Customs and Border Protection (CBP), U.S. Citizenship and Immigration Services (USCIS), and any present or future divisions thereof charged with immigration enforcement. **“Federal immigration authority”** includes, but is not limited to, the Enforcement & Removal Operations (ERO) and Homeland Security Investigations (HSI) of ICE, or any person or class of persons authorized to perform the functions of an immigration officer as defined in the Immigration and Nationality Act.

4. **“Hold request”** or **“immigration detainer request”** means a request from a **federal immigration authority**, without a **court order**, that a state or local law enforcement agency maintain custody of an individual beyond the time the individual would otherwise be eligible for release in order to facilitate transfer to a **federal immigration authority**. A **“hold request”** or **“immigration detainer request”** includes, but is not limited to, DHS Form I-247A (Immigration Detainer–Notice of Action) or prior or subsequent versions of form I-247. Detainers issued on ICE Form I-247 are not **court orders**.
5. **“Immigration or citizenship status”** means such status as has been established to such individual under the Immigration and Nationality Act.
6. **“Language services”** includes but is not limited to **translation**, **interpretation**, training, or classes. **“Translation”** means written communication from one language to another while preserving the intent and essential meaning of the original text. **“Interpretation”** means transfer of an oral communication from one language to another.
7. **“Notification request”** means a **federal immigration authority’s** request for affirmative notification from a state or local law enforcement agency of an individual’s release from the LEA’s custody. **“Notification request”** includes, but is not limited to, oral or written requests, including DHS Form I-247A, Form I-247N, or prior or subsequent versions of those forms.
8. **“Personal information”** means names, date of birth, addresses, GPS [global positioning system] coordinates or location, telephone numbers, email addresses, social media handles or screen names, social security numbers, driver’s license numbers, parents or affiliates’ names, biometric data, or other personally identifiable information. **“Personal information”** does not include **immigration or citizenship status**.

DIRECTIVE

I. ENFORCEMENT OF FEDERAL IMMIGRATION LAW AND POLICIES PROHIBITED

1. The federal government, not SCORE, has primary jurisdiction over the enforcement of federal immigration law. SCORE recognizes that removal from the United States, including investigations and arrests made as part of that process, is a civil matter overseen by

federal immigration authorities. SCORE recognizes that unauthorized presence in the United States, standing alone, is not a violation of state or local law. The **immigration or citizenship status** of an individual or an individual's presence in, entry or reentry to, or employment in the United States alone is not subject to enforcement by SCORE or its personnel. SCORE shall presume any **federal immigration authority** acting on official duty to be engaged in immigration enforcement.

- a. SCORE personnel shall not engage or assist in civil immigration enforcement.
 - b. SCORE resources, including any individuals' **personal information** ascertained by SCORE or its officers, shall not be used or shared to assist in civil immigration enforcement.
2. SCORE personnel shall not initiate or participate in any law enforcement action based solely on an individual's **immigration or citizenship status**, or place of birth, or in any other way attempt to enforce or assist in the enforcement of federal civil immigration laws or policies.
3. As provided for in Policy 504 (Inmate Reception), SCORE personnel shall not inquire about or request any documents or information from a person for the purpose of determining the person's **immigration or citizenship status**, or place of birth, unless the information is directly connected to an investigation into a violation of state or local law by SCORE or one of SCORE's partner jurisdictions.
4. SCORE's policies prohibiting participation or aid in immigration enforcement shall apply for enforcement activity against all persons, including SCORE personnel.
5. SCORE personnel shall not conduct investigations, interviews, questioning, take statements, or otherwise engage in similar contact with any individual in the presence, including within hearing distance, of any person engaged, or intending to engage, in immigration enforcement, including a known **federal immigration authority**, unless the person's presence is directly connected to an investigation into a violation of state or local law by SCORE or one of SCORE's partner jurisdictions and **necessary to perform the duties** of the SCORE officer.
6. SCORE personnel shall not detain, take into custody, or otherwise hold any person solely to determine their **citizenship or immigration status** unless the information is directly connected to an investigation into a violation of state or local law by SCORE or one of SCORE's partner jurisdictions.
7. **Civil immigration warrants, hold requests, and immigration detainer requests** do not establish probable cause and shall not be the basis for any SCORE detain or otherwise

hold any person in custody. If SCORE personnel receives a **civil immigration warrant, hold request, or immigration detainer request** (without an accompanying **court order** or **judicial warrant**), the SCORE officer shall immediately contact the shift Lieutenant or authorized designee.

- a. The shift Lieutenant or authorized designee shall log all instances of SCORE receiving **civil immigration warrants, hold requests, and immigration detainer requests** (without an accompanying **court order** or **judicial warrant**) and the outcome. The log shall be a public record and shall be made publicly available except that information may be redacted or withheld as permitted by the Public Records Act.
 - b. SCORE shall not take any other action in response to a **civil immigration warrant, hold request, or immigration detainer request** (without an accompanying **court order** or **judicial warrant**)
8. SCORE shall not transfer custody of any person held, detained, or otherwise in the custody of SCORE to any person engaged, or intending to engage, in immigration enforcement, including a **federal immigration authority**, without **court order** or **judicial warrant**.
9. If SCORE personnel receive a **court order** or **judicial warrant** authorizing any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, to assume custody of an in-custody individual, the SCORE officer shall immediately contact the shift Lieutenant or authorized designee to determine the appropriate course of action.
 - a. Before authorizing any arrest, detention, or hold, the shift Lieutenant or authorized designee shall confirm that the federal criminal arrest warrant is issued and signed by a U.S. District Court Judge or Magistrate Judge authorizing the holding or detention of the individual by:
 - i. Obtaining a copy of the warrant;
 - ii. Identifying the criminal charge and citation to the federal law violation for which the warrant was issued;
 - iii. Identifying which U.S. District Court issued the warrant;
 - iv. Verifying that the warrant includes the correct date and location for detention; and
 - v. Confirming that a U.S. District Court Judge or Magistrate's signature is on the warrant.

- b. The shift Lieutenant or authorized designee shall not disclose the location of himself or herself or the inmate to any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, before or during the warrant confirmation process.
 - c. The shift Lieutenant or authorized designee shall log all instances of SCORE receiving a **court order** or **judicial warrant** authorizing any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, to assume custody of an in-custody individual and the outcome of the request. The log shall be a public record and shall be made publicly available except that information may be redacted or withheld as permitted by the Public Records Act.
10. All requests for assistance by any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authority**, whether oral or written, shall be directed to the shift Lieutenant or authorized designee to determine an appropriate course of action.
11. SCORE personnel shall not assist or participate in any joint operations, task forces, or any other activities that support or constitute immigration enforcement actions with any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, without prior approval, in writing, from SCORE's Executive Director or authorized designee.

II. RESPONDING TO REQUESTS FOR INFORMATION

- 1. SCORE personnel shall not share, provide, or disclose **personal information** about any person to anyone engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, without a **court order** or **judicial warrant** requiring the information's disclosure, except that SCORE shall provide all records as required under the Public Records Act, chapter 42.56 RCW. Public records requests shall be processed pursuant to SCORE procedures by SCORE's public records officer or designee. Any SCORE personnel receiving a public records request shall forward the request to the SCORE public records officer or designee and notify the SCORE's Executive Director or authorized designee.
- 2. SCORE personnel shall not provide or disclose information in response to any **notification request** or other immigration enforcement related request for information regarding a person's release date from custody without a **court order** or **judicial warrant**, except that SCORE shall provide all records as required by the Public Records Act, chapter 42.56 RCW, in response to any qualifying request.

3. If SCORE personnel receive a **court order** or **judicial warrant** that mandates the sharing of information regarding a person's **immigration or citizenship status**, SCORE personnel shall provide the information as required by the **court order** or **judicial warrant**. Any SCORE personnel who shares or discloses a person's **immigration or citizenship status** to any person engaged, or intending to engage, in immigration enforcement, including a **federal immigration authority**, shall immediately notify the shift Lieutenant or authorized designee of the information provided, reason for sharing said information, and identity of the person and agency to whom the information was shared.
 - a. The shift Lieutenant or authorized designee shall log all instances of SCORE personnel sharing any person's **immigration or citizenship status** with a person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, with the basis for sharing the information. The log shall be a public record and shall be made publicly available except that information may be redacted or withheld as permitted by the Public Records Act.

III. ACCESS TO PERSONS DETAINED OR IN CUSTODY

1. SCORE personnel shall not permit anyone engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, to access any person in SCORE custody without obtaining the person's prior consent in writing, unless a **court order** or **judicial warrant** requiring such access is presented.
 - a. To obtain written consent from a person held, detained, or in custody, prior to being interviewed by anyone engaged, or intending to engage, in immigration enforcement, including a **federal immigration authority**, SCORE personnel shall provide the person with an oral explanation and a written consent form that explains:
 - i. The purpose of the interview;
 - ii. That the interview is voluntary;
 - iii. That the person may decline to be interviewed and will not be punished or suffer retaliation for doing so; and
 - iv. That the person may choose to be interviewed only with the person's attorney present.
 - b. SCORE shall provide the oral explanation and consent form in a language understood by the person or by using an approved **language service** if the person is unable to read the form or if the form is not available in a language the person understands. SCORE shall maintain copies of the consent form in English, Spanish, and any other language that SCORE deems appropriate.

- c. If a person chooses to be interviewed with their attorney present, SCORE shall promptly contact the attorney. SCORE shall not proceed with permitting any interview to take place prior to the person's first court appearance and counsel has been retained, appointed, or the person has chosen to proceed pro se.

IV. EQUAL TREATMENT FOR INMATES

1. Persons held, detained, or otherwise in the custody of SCORE are entitled to, and shall be provided, the same services, benefits, privileges, rights, opportunities, and resources regardless of their nationality, or **immigration or citizenship status**.
2. SCORE personnel shall not deny or otherwise limit any person held, detained, or otherwise in SCORE custody such services, benefits, privileges, rights, opportunities, or resources based on any **civil immigration warrant, hold request, immigration detainer request, notification request**, administrative subpoena or similar request by a person engaged, or intending to engage, in immigration enforcement, including a **federal immigration authority**, or indication of the person's nationality, **immigration or citizenship status**.
3. SCORE shall not deny or otherwise limit any person's social visitation solely on the basis of the person's inability to effectively communicate through video-visitation technology. SCORE shall not collect **immigration or citizenship status** information of persons visiting an individual in SCORE custody and shall minimize collection of visitors' **personal information** to the extent necessary to perform duties of SCORE. SCORE personnel shall not disclose or otherwise share visitors' **personal information** with any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, absent a **court order** or **judicial warrant** for the information or approval by SCORE's Executive Director or authorized designee.

V. CONTRACTS INVOLVING IMMIGRATION ENFORCEMENT

1. SCORE personnel shall not enter into any contract, agreement, or other arrangement, whether written or oral, that would grant federal immigration enforcement authority or powers to SCORE, including but not limited to agreements created under 8 U.S.C. Sec. 1357(g), also known as 287(g) agreements under the Immigration and Naturalization Act.
2. All SCORE agreements to assist or participate in any joint operations, task forces, or other multi-jurisdictional activities shall include legally binding assurances that all other parties to those agreements shall not use or share SCORE resources, including any individuals' **personal information** ascertained by SCORE or its personnel, with any third parties or to support or engage in immigration enforcement activities.

3. SCORE shall not be a party to any agreement, joint operation, task force, or other multi-jurisdictional activity with any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, without legally binding assurances, in writing and pre-approved by SCORE's Executive Director or authorized designee, that no SCORE resources, including any individuals' **personal information** ascertained by SCORE or its personnel, shall be used to support or assist with civil immigration enforcement in any way.
4. SCORE personnel shall not assist or participate in any joint operations, task forces, or other activities that support or constitute immigration enforcement actions with any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, without prior approval, in writing, from SCORE's Executive Director or authorized designee.
5. SCORE shall not be a party to any immigration detention agreement or other arrangement with any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, providing for detention of any person by SCORE or using SCORE resources for immigration enforcement purposes.
6. SCORE personnel shall not be a party to any agreement or contract for language services, including **translation, interpretation**, training or classes, from any person engaged, or intending to engage, in immigration enforcement, including **federal immigration authorities**, nor shall any language services be accepted by SCORE personnel from any person engaged, or intending to engage, in immigration enforcement, including a **federal immigration authority**, for free or otherwise. SCORE personnel shall presume **federal immigration authorities** are engaged in immigration enforcement.
7. All SCORE agreements permitting access to SCORE databases or information shall include legally binding assurances that all other parties to those agreements shall not use or share SCORE information or database access with any third parties supporting or engaged in immigration enforcement activities.

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Reviewed by: Executive Director Devon Schrum